# MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: September 24, 2014

## L CALL MEETING TO ORDER

The meeting was called to order at 6:34 P.M.

#### II. ROLL CALL

Members Present:

Bonnie Cottuli, Chairman

Donna Bronk, Vice Chairman

Jeff Langan, Clerk

David Heard Joan Fontes

Dominic Cammarano (Arrived at

Members Absent:

Jeff Tufts

Marilyn Jordan Tom Worthen

Also Present:

Derek Sullivan, Town Administrator

### III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

# IV. TOWN ADMINISTRATOR'S REPORT

There was no Town Administrator's Report.

#### V. BUSINESS

- A. Review, discuss, & vote 2014 Fall Town Meeting Warrant.
  - 1. Articles 7 & 15 Guy Campinha, WPCF Superintendent

Article 7 - Sewer System at Swifts Beach

Mr. Campinha stated Swifts Beach is a waterfront area in Town. He explained there are many issues w/ the roadways in this area. He noted that a 15x40 area disappeared in one roadway & a pipe had a crack in it that caused this issue. He stated this was the beginning of discovering issues w/ the sewer pipes in this area. He stated the Town is faced w/ many, many repairs in this area.

Mr. Campinha stated alternatives are being looked at to rectify the issues, such as treating groundwater, repairing roadways, & infiltration. He stated in speaking w/ the Sewer Commissioners, it has been decided to look into fixing the problems long-term. He distributed information on companies & materials that are being looked at. He also distributed information on project estimates. (Attached as reference).

Mr. Campinha stated they are looking at solutions that will attack 100% of infiltration. He stated he is looking at alternatives & conducting research.

Ms. Bronk asked how much money Mr. Campinha is looking at. Mr. Campinha stated the estimated cost may be \$20 million. He stated this money would come from the Sewer Enterprise Fund which is funded by sewer fees. He stated money would be borrowed & be paid back from Enterprise funds & this project would be figured into the sewer rates.

Mr. Langan asked if the project is subject to 0% loans such as the Town of Chatham just received. Mr. Campinha stated 0% loans are available & he will be looking into this. He discussed other grants & low interest loans that are available. He stated he will be looking at all options re: funding.

Mr. Campinha stated the WPCF is in the middle of a Capital Improvement Plan. He stated capital improvements will be prioritized.

Ms. Bronk asked what the figure will be that the rate payer is looking at. Mr. Campinha stated the rate payer will be looking at \$120.00 per year/per EDU. He stated different ways of assessing rates vs. EDU's are being looked at.

Mr. Heard asked re: what the timeframe is re: getting this project started. Mr. Campinha stated engineering needs to be done, including research. He stated it may take one year to 18 months to get started & then go from there. He stated funds will be needed for engineering. Mr. Heard stated this sounds like a phased in project. Mr. Campinha stated the entire project may well take three to four years.

Mr. Heard stated in the article, what is Town Meeting looking to approve. Mr. Campinha stated the article is looking for the overall cost of the project, including the phases. Brief discussion ensued.

Mr. Sullivan stated he would recommend appropriating \$750,000 from Retained Earnings for engineering costs. He stated the next round of SRF funding begins in 2015. Thus, there is a need for capital funding for 2014. Mr. Heard asked if the Town can recoup this money later on to repay

Mr. Sullivan stated the Town has engaged a company to look at other options vs. EDU's. He stated there is a four month timeline for this study to come back.

Mr. Sullivan stated the wording of this article needs to be reviewed, clarified, & run by DOR. The project may cost up to \$20 million, but there is a need to make sure the \$750,000 to conduct engineering is secured. Ms. Bronk stated there is a need to word the article carefully, but the matter also needs to be simplified for the voters. Mr. Langan stated there is a need to educate the voters re: this matter.

NOTE: Mr. Cammarano arrived at this time.

Article 15 - Robotic Closed Caption TV System for WPCF

Mr. Campinha submitted a picture of the robotic camera. (Attached as reference). He discussed what the camera does. He stated the issue is the camera costs \$195.00 per hour to rent. He is asking for up to \$100,000 to purchase the equipment. He stated the camera is a tool that will help w/ inspections that the plant is required to do. He stated the payback for this camera purchase would be less than one year.

Ms. Bronk asked if the WPCF could rent the camera out to other towns. Mr. Campinha stated this is a possibility. He stated there are WPCF employees that are trained in utilizing this camera. Brief discussion ensued. Mr. Campinha stated the camera can be used on all the Town's lines. He discussed the definition of infiltration.

Mr. Campinha stated this purchase would be funded through the Enterprise Fund.

# 2. Any other Town Meeting articles.

Article 18 - Harbor Services Permits Receipts Reserved for Appropriation Account

Present before the FinCom: Gary Buckminster, Harbormaster

Mr. Buckminster stated he is looking for \$44,500.00. The FinCom & Mr. Buckminster reviewed the projects the money would go towards. (Attached as reference).

Discussion ensued re: the budget replacement request. Mr. Buckminster stated that the Cape Cod Canal Celebration was planned for, but not financially.

Mr. Cammarano asked what the balance is in the account. Mr. Buckminster stated there is \$156,000 in the account & he is looking to get \$44,500.

Brief discussion ensued re: the two accounts that can only be utilized by the Harbormaster Dept. & no other department.

MOTION: Mr. Heard moved Favorable Action on Article 18 of the 2014 Fall Town Meeting Warrant. Ms. Bronk seconded.

**VOTE:** Unanimous (6-0-0)

MOTION: Mr. Heard moved Favorable Action on Article 15 of the 2014 Fall Town Meeting Warrant. Ms. Bronk seconded.

VOTE: Unanimous (6-0-0)

Article 34 - Petition Article - Street Layout - Bachant Way & Lynne Road

Present before the FinCom: Diane Murphy, Trustee of Beaver Meadow Homeowner's Assoc.

Ms. Murphy stated the homeowner's association is looking for the Town to accept Bachant Way & Lynne Road. She discussed the issue that arose re: a BOS article dealing w/ this issue & the Citizens Petition article & signatures collected. She understands the Citizens Petition supersedes the BOS article.

Ms. Murphy stated she met w/ the Planning Board on Monday & they are in favor of this article. She stated the roadways still need to be inspected by an engineer, but it is expected everything will be fine. Discussion ensued.

Present before the FinCom: Claire Smith, Town Moderator

Ms. Smith stated once the Planning Board reviews the plan & the engineer reviews & approves, this matter then has to go before the BOS. She stated the BOS are the ones that approve the layout.

Brief discussion ensued re: the FinCom voting on this before the Planning Board holds their public hearing on the article & if there is a financial impact w/ this article.

MOTION: Mr. Heard moved No Action on Article 34 of the 2014 Fall Town Meeting Warrant. Mr. Cammarano seconded for discussion.

Mr. Cammarano asked why the FinCom would vote No Action. Mr. Langan feels this matter isn't in the FinCom's venue presently, but it is in the Planning Board's court. Mr. Cammarano doesn't feel a No Action vote is the right thing to do. Ms. Bronk concurred. Mr. Cammarano feels that a No Action vote seems like a disapproval of the FinCom. Ms. Cottuli stated in the past, the FinCom has voted No Action on matters w/ no financial impact or not under the FinCom's purview.

VOTE: (2-4-0)
Ms. Cottuli, Ms. Bronk, Mr. Cammarano, & Mr. Langan opposed

MOTION: Ms. Bronk moved Favorable Action on Article 34 of the 2014 Fall Town Meeting Warrant. Mr. Cammarano seconded.

Mr. Heard doesn't believe the FinCom can vote Favorable Action until the article meets the Town's requirements.

VOTE: (2-3-1)
Mr. Langan, Mr. Heard, & Ms. Fontes opposed
Ms. Cottuli abstained

Article 12 - Reorganize Town Departments

Mr. Sullivan stated this article will be passed over at Town Meeting. He stated there doesn't have to be Town Meeting approval for what he is trying to do.

Ms. Cottuli stated that there is a lot of mis-information going around Town.

Article 1 - Annual Operating Budget

Ms. Cottuli explained that this deals w/ a language change to clarify a mis-understanding on how certain monies were transferred. She noted that there is no impact or change to the FY2015 budget.

Ms. Cottuli discussed articles that will require use of Free Cash if available. They are Articles 2, 6, 17, 20, & 31.

Brief discussion ensued re: voting on these five articles without knowing if Free Cash will be available to fund these articles.

Article 20 - State Mandated Measure

Discussion ensued re: if this is necessary & truly State mandated. Mr. Langan expressed concern re: the amount being requested for this measure. He stated the Town already has plot plans for properties. Mr. Sullivan stated there is a need to have people physically go out to the properties Mr. Langan questioned if other towns do this.

Discussion ensued re: voting on the articles requiring Free Cash.

Mr. Sullivan stated there is a need to have a plan available for DOR re: Article 20 & the need to have funding available.

MOTION: Ms. Bronk moved Favorable Action on Article 6 of the 2014 Fall Town Meeting Warrant. Mr. Heard seconded.

### VOTE: Unanimous (6-0-0)

Mr. Sullivan stated if there is no funding available for the other articles needing Free Cash, they will be withdrawn. Brief discussion ensued re: withdrawing these articles at Town Meeting & the procedure to do so if need be.

Article 11 - Amend Sewer Commissioner Law & Town Charter

Ms. Cottuli asked if the FinCom will see what was actually written & sent to the State House. She stated some people think this change in language is a way for the BOS to delay this action to stay in control for another two years. Mr. Sullivan explained the original article that passed has the Town Administrator in sections, but the second version has the Town Administrator deleted & has the Sewer Superintendent dealing w/ labor relations & personnel. All that is being changed is clarifying who will manage labor relations & firing authority. Discussion ensued.

Mr. Sullivan stated the article does not change the time of the vote for Sewer Commissioners.

Article 2 - Approve & Fund FY2015 Capital Plan

Mr. Langan asked re: the capital process. Mr. Sullivan explained the Capital Plan & how the Town Administrator brings forward recommendations to Town Meeting.

Article 27 - Community Preservation - Parker Mills Dam Restoration Article 30 - Community Preservation - Tremont Nail Company/Bryant Farm Debt

Mr. Langan spoke re: the dam issue. He spoke how around the country dams are being dismantled & the areas are being returned back to salt marsh.

Mr. Langan relative to Article 30, he feels the Tremont Nail building needs to get out of the Town's ownership. He is not in favor of this article. He feels no more money should be spent on this building. He stated there is a need for the Town to get rid of this property. He explained that there is Federal money & entities that would have an interest & the resources to make this property an asset. Mr. Sullivan stated there is no Free Cash or capital being spent on this property. He stated the money would be coming from CP funds.

Article 9 - Swifts Beach Rededication for Open Space & Recreation

Ms. Cottuli stated she would like to know the motivation for this article. Mr. Sullivan stated she should speak to the BOS Chair re: this. Discussion ensued re: motions made prior relative to this property.

MOTION: Ms. Bronk moved Favorable Action on Article 20 of the 2014 Fall Town Meeting Warrant dependent of Free Cash certification. Mr. Cammarano seconded.

Mr. Heard stated language should be added that states "as long as Free Cash is available."

**VOTE:** Unanimous (6-0-0)

MOTION: Ms. Bronk moved Favorable Action on Article 31 of the 2014 Fall Town Meeting Warrant dependent of Free Cash certification. Mr. Cammarano seconded.

**VOTE:** Unanimous (6-0-0)

B. Set public hearing date for 2014 Fall Town Meeting Warrant.

The FinCom concurred to hold a public hearing on the Warrant on October 16, 2014.

- C. Review Town Meeting calendar dates/deadlines.
- 1. October 8, 2014 Last day for FinCom to vote on articles.
- 2. October 10, 2014 Last day to get all information for Warrant to Kelly.
- 3. October 27, 2014 Town Meeting
- D. Town email instructions. (In member packets).

## VI. ANY OTHER BUSINESS

Ms. Cottuli asked if the FinCom would like the Chair of the Community Events Committee to come before them to discuss Article 21. Ms. Fontes stated she will look into the Chair coming before the FinCom next week.

Ms. Cottuli proceeded to assign recommendations of articles. They are as follows:

Article 6 – Mr. Langan Article 15 – Ms. Bronk Article 7 – Ms. Bronk Article 18 – Mr. Heard Article 20 – Mr. Langan Article 31 – Ms. Bronk Article 34 – Ms. Bronk – minority Mr. Langan – majority

Discussion ensued re: CP funds.

Ms. Cottuli asked if the FinCom wanted to keep utilizing the Glossary of Terms in the Warrant. The FinCom members concurred.

Ms. Cottuli stated she spoke w/ member Jeff Tufts re: his absences. She stated Mr. Tufts was under the impression he was not a FinCom member anymore. She stated Mr. Tufts accepted the nomination to the FinCom for another term. He was reappointed, but he was never sworn in. Thus, he is a member presently that cannot vote. She asked Mr. Tufts if he wants to serve this term or resign. She is awaiting his answer.

#### VII. APPROVAL OF MEETING MINUTES: SEPTEMBER 17, 2014

MOTION: Mr. Cammarano moved to approve the meeting minutes of September 17, 2014. Ms. Fontes seconded.

VOTE: (5-0-1) Mr. Langan abstained

#### VIII. NEXT MEETING DATE & TIME

The next meeting will be held on October 1, 2014.

## IX. ADJOURNMENT

MOTION: Ms. Bronk moved to adjourn the meeting at 9:13 P.M. Ms. Fontes seconded.

**VOTE:** Unanimous (6-0-0)

Respectfully submitted,
Kelly Barrasso
Kelly Barrassø, Transcriptionist
Date signed: 10/1/14  Attest: felf Langar (K/3)  Jeff Langar, Clerk  WAREHAM FINANCE COMMITTEE
Date copy sent to Town Clerk: $\frac{10}{2}$

# Project Estimato Swit Beach Sewers (LOW PRESSURE SEWER) Wareham MA June 2014

3M Tab - Wilnisted Bred. Davenged To. Williams Blood And Bernet Ed., Teanlon MA - November 2009

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2C Construct 2-inch Polyvinyl chloride low pressure sewer pipe, per linear foot,	4		15,545	.,	\$0.00	777,250,00	\$ 42.00	φ.	852,890.00	\$ 50,00	\$ 777,250.00	<b>↔</b> 8	45,00	\$ 699,525.00	14	40,00	621,800,00
2E Construct 3-inch HDPE low pressure sewer plpe, per linear foot,	7		11,050	69	50.00	552,500.00	\$ 42.00	<u>ه</u>	464,100.00	\$ 50.00	\$ 552,500,00	8	45.00	\$ 497,250.00	<del>69</del>	40,00	442,000.00
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2H Construct low pressure In-line cleanout and In- line cleanout combination air valve structuro, complete, per structure,	ā		0	φ. 	7,000,000	1	\$ 5,100.00	9	1	\$ 5,000.00	٠ به	*	4,500,00	1 6 <del>2</del>	49	3,000.00	63
2.1 Construct Polyvinyl chloride low pressure sewer service connections, 1 1/2-inch SDR-21 pipe, per linear foot.	ጛ		40,250	e <del>)</del>	40,00	1,610,000.00	\$ 0.0	~ •	402,50	\$ 50.00	\$ 2,012,500.00	8	35.00	\$ 1,408,750.00	69	40.00	\$ 1,810,000.00
2L. Construct Polyvinyi chloride low pressure service connection valves and valve boxes including Lateria Kit,	ដ		808	+ ·	\$ 00.000,1	805,000.00	\$ 2,000.00	67	1,610,000.00	\$ 500.00	\$ 402,500.00	9	500.00	\$ 402,500.00	•	1,000.00	\$ 805,000.00
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Miscollaneous Excavation  5 Earth excavation and backfill for test pits, as directed, per cubic yard,	Շ		200	₩	30.00	15,000.00	\$ 30.00	8	15,000.00	\$ 30,00	\$ 15,000.00	<del>- \$</del>	30.00	\$ 15,000.00	vs	30.00	\$ 15,000.00
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7A Change in quantity of earth excavation and backfill due to sewer depth changes between 0	<b>ն</b>	•	100	w	5.00	500,00	- C	5	1,00	\$ 0.01	69	1,00	0.01	1.00	es .	0,0	1.00
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- Calabra			Petimatod		Engineers Estimate	SB General	SB General Contracting	Aqt	Aqualine	CUP Co	CJP Construction	JAPollo	
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21 Driveway apron restoration, complete, 3,5-inch	NOT		150	\$ 120,00	\$ 18,000.00	\$ 100.00	\$ 15,000.00	\$ 150.00	\$ 22,500.00	\$ 105.00	\$ 15,750.00	\$ 200.000 \$	30,000,00
dickiese, se specifica, pei tott					\$ 21,500,00		\$ 23,000.00		\$ 27,500.00		\$ 20,750.00	·	40,000.00
Miscellansous Calcium chloride, for dust control, as directed, per pound,	9		40000	3 0.10	\$ 4,000.00	\$ 0.01	\$ 400.00	0.0	400.00	\$ 0.01	\$ 400.00	0.40	16,000,00
Gaotextile filter fabric, as directed, per linear 23 foot	굔	*	97,000	\$ 4.00	\$ 268,000.00	\$ 1.00	\$ 67,000.00	\$ 0.01	\$ 670.00	\$ 0.01	\$ 670,00	\$ . 3.00	201,000.00
24A Erosion control, staked haybates, as directed, p	5		3,700	\$ 3,00	\$ 11,100.00	4.00	\$ 14,800.00	\$ 5.00	\$ 18,500.00	\$ 4,00	\$ 14,800.00	\$ 4,00 \$	14,800,00
24B Erosion control, silt fancing, as directed, per line	<b>Ľ</b>		3,700	\$ 3.00	\$ 11,100.00	\$ 2.00	\$ 7,400,00	\$ 5,00	\$ 18,500.00	3.00	\$ 11,100.00	\$ . 4.00 \$	14,800.00
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SUBTOTAL			<u> </u>		\$ 304,200.00		\$ 89,600.00		\$ 41,070.00	_	\$ 29,970.00	••	250,600.00
Utility Relocation 27 Miscollaneous Utility Relocation Allowance	rs		-	\$ 25,000.00	\$ 25,000.00	\$ 25,000,00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000,00	\$ 25,000,00	25,000.00
SUBTOTAL							\$ 25,000.00		\$ 25,000.00		\$ 25,000,00	*	25,000.00
36A Management of contaminated materials submissions, complete, the lump sum of	ន		-	\$ 25,000.00	\$ 25,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000,00	\$ 15,000.00	15,000.00
36B Management of contemhated materials, complete, per ton	Ď N		250	\$ 125,00	\$ 31,250.00	\$ 125.00	31,250,00	\$ 125.00	\$ 31,250.00	\$ 125.00	\$ 31,250,00	\$ 125.00 \$	31,250.00
37 Mobilization and demobilization, the lump sum of	รา		-	5% of bld	\$ 427,830.00	\$ 256,650.40	\$ 258,850.40	\$ 313,690,13	\$ 313,690,13	\$ 319,544,73	\$ 319,544.73	\$ 364,359,28 \$	364,359,28
SubTOTAL				Total: Round Up:	\$ 8,984,430,00 \$ 8,890,000.00		\$ 5,389,658.40 \$ 5,380,000,00		\$ 6,587,492.63 \$ 6,580,000.00		\$ 6,710,439.23 \$ 8,720,000.00	****	7,651,544.78
Wareham Cost Por Pump System and Lateral kit Reference Property Installation	dund		805	\$ 4,461.00	\$ 3,591,105,00		\$ 3,591,105.00 \$ 1,610,000.00	<del></del>	\$ 3,591,105.00		\$ 3,591,105,00		3,591,105.00
SubTOTAL Engineering and Contingencies TOTAL	40%				\$ 14,191,105.00 \$ 5,676,442.00 \$ 19,867,547.00		\$ 10,591,105,00 \$ 4,238,442,00 \$ 14,827,547,00		\$ 11,781,105.00 \$ 4,716,442.00 \$ 16,507,547.00		\$ 11,921,105,00 \$ 4,768,442.00 \$ 16,689,547.00		\$ 12,881,105.00 \$ 5,144,442.00 \$ 18,005,547.00

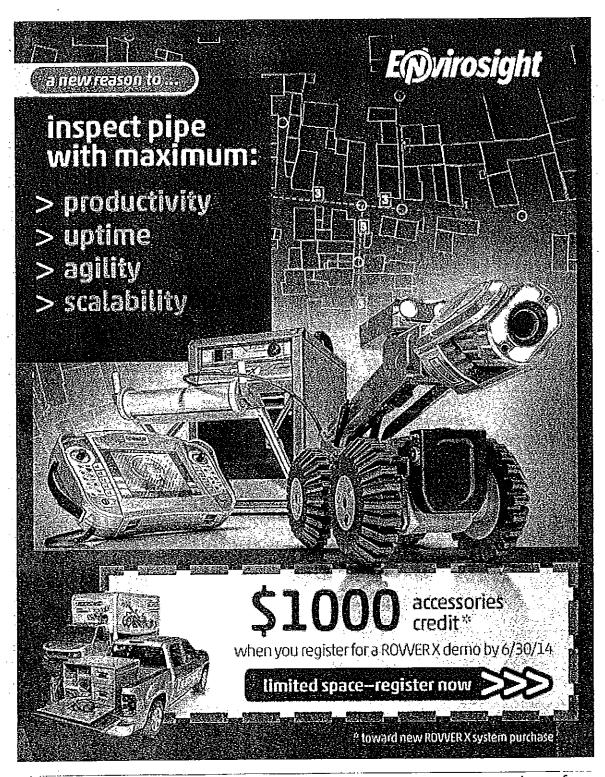
From: Envirosight <marketing@envirosight.com>

To: vmt1235 < vmt1235@aol.com>

Subject: Get a \$1000 Credit from Envirosight (limited time)

Date: Mon, Jun 23, 2014 9:12 am

Trouble viewing this email? Click here



Get a \$1000 accessories credit for use with a new system purchase when you sign up for a FREE on-site ROVVER X demo before 6/30/2014.





#### PROPOSAL

July 12, 2014

Wareham Waste Water 6 Tonys Lane Wareham, MA. 02571

Attn: Gúy

RE: Camera Truck - Point Independence

Per your request we are pleased to provide the following proposal

Item/Equipment	Quantity	Units	Hourly/Unit	Subtotal
CCTV Truck with Operator	8	per hr	\$ 195.00	\$ 1,560.00
Tiotal Estima	te			\$ 1,560.00

The scope consists of the following: Daily rental for camera truck

#### Exclusions and Qualifying Remarks:

- Work to be performed during normal business hours of Monday through Friday.
  - No other work than in above scope unless customer authorized in writing by customer
  - No by-pass pumping
  - No permits or associated fees
  - No traffic controls or associated cost
  - Access to all relevant manholes, pipes and or structures will be available during the entire scope of the work.
  - The owner represents that no hazardous material exists within the structures to be CCTV as defined by Mass General Law.
  - The above time for the equipment is only an estimate for the purpose of this proposal. Actual time for
    equipment will be billed in accordance with said hourly rates. There is a four hour minimum on the
    equipment.
  - · All charges are portal to portal
  - CCTV inspection will be done with our CUES camera truck. Podgurski Corp will provide 2 DVDs and a report with line segments.

Respectfully

Tom Constantin Manager

Pipe Line Cleaning – Televising- Vactor Service- Sewer Testing- Vacuum Testing 8 Springdale Avenue, Canton, MA 02021 (800)286-0404 www.podgurskicorp.com